

ST. PAUL'S EPISCOPAL CHURCH

25 Westminster Road
 Rochester, NY 14607-2223
 Tel. 585-271-2240
 Fax. 585-271-8879

PURCHASE ORDER

<p>TO:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>SHIP TO:</p> <p>ST. PAUL'S EPISCOPAL CHURCH</p> <p>ATTN: _____</p> <p>25 Westminster Road Rochester, NY 14607-2223 Tel. 585-271-2240 Fax. 585-271-8879</p>
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P.O DATE	REQUISITIONER	SHIPPED VIA	ACCOUNT #	TERMS

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL

SUBTOTAL	
TAX EXEMPT	
SHIPPING AND HANDLING	
OTHER	
TOTAL	

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
 25 Westminster Road
 Rochester, NY 14607-2223
 Tel. 585-271-2240
 Fax. 585-271-8879

Authorized by _____ Date _____