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# ANNUAL PARISH REPORT

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ST. PAUL'S  
EPISCOPAL CHURCH

# Annual Parish Meeting Agenda

January 27, 2019 at 11:15am

- ✓ Opening Prayer
- ✓ Election of Warden and Vestry Members
- ✓ Presentation by Episcopal SeniorLife Communities
  - Loren Ranaletta (CEO) and Courtney McGinness (VP for Community Outreach)
- ✓ Parish Financial Reports – Judy McGrath
  - 2018 Unaudited Financials
  - 2019 Budget
- ✓ Warden’s Address – Nancy Reale
- ✓ Acknowledgements
- ✓ A Prayer for St. Paul’s

## The Mission of the Church

The mission of the Church is to restore all people to unity with God and each other in Christ. The Church pursues its mission as it prays and worships, proclaims the Gospel, and promotes justice, peace, and love. It is carried out through the ministry of all members of the Church.  
*(Book of Common Prayer, p. 855)*

## The Vision of the Ministries of St. Paul’s Church

- ❖ Worship will provide powerful and inspiring liturgy, music, and teaching.
- ❖ Pastoral Care will be provided for all phases of our birth, life, and death cycle.
- ❖ Educational programs will enable people of all ages to grow in their knowledge and love of Christ.
- ❖ Outreach programs will reflect an increasing commitment to serve the needs of others.
- ❖ Stewardship of time, talent, income, assets, and estate will reflect thankfulness for God’s gifts to us.
- ❖ Our hospitality will ensure that all members feel included, known, and valued.
- ❖ Facilities, leaders, and staff will be accessible, support, and program enabling.

## Record of Services

*January 1, 2018 through December 31, 2018*

Sunday Holy Eucharist	104	Baptisms	3
Total Sunday Services	116	Receptions	1
Weekday Services	141	Marriages	6
		Burials	10
Average Sunday Attendance	157		
Total Attendance	11,807		

## A Note from the Rector

January 27, 2019

*Jesus said, Let your good deeds shine out for all to see, so that everyone will praise your heavenly Father. (Matthew 5:16, NLT)*

Dear Friends,

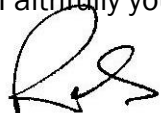
As days got shorter and nights got longer, the religious and cultural observances, at least in the Northern Hemisphere, noticeably turned to celebrating light — Diwali, Chanukah, Christmas, Kwanzaa, etc.. During Christmas and Epiphany, we commemorate the birth, baptism, and early ministry of Jesus, who is “the true Light which enlightens the world.” (John 1:9) During Epiphany, we pray that “Christ, the Son of God, may be manifest in us that our lives may be a light to the world.” (BOS, p.24)

This Annual Report shines a light, if you will, on the some of the myriad ways St. Paul’s Church seeks to be light and love in our world. From the work with our young people, who are vital members of our congregation now as well as our future leadership, to the many lives we touch, directly and indirectly, through our devoted outreach ministries, St. Paul’s is a beacon of God’s mercy, compassion, and hope.

I remain grateful for the work of our Wardens and Vestry, especially Grace Henshaw, Pat Moran, and Steve Snell, who have completed their terms of service. We are truly blessed to have such a devoted group, who bring a diversity of skills and faith experience to the table. We also have many other parishioners, who with thoughtfulness and love in their hearts provide leadership throughout the year; we should all give thanks to God for them. Finally, the Staff continues to provide dedicated support for the mission and ministry of the parish, and I am thankful for all of their faithful ministry, and especially for Jay Burkardt, the Assistant Rector.

While this Report mostly looks back, I encourage us to look to the future with hope. St. Paul’s is a strong and faithful community and I pray that in the coming months and years, we will continue to faithfully let God’s light shine through us — in familiar ways and in new and exciting ways. May it be so!

Faithfully yours,



## Assistant Rector's Report

There is an incredibly rich history at St Paul's, and those of us who are here now owe an incredible debt to the legacy of faith that has been handed down by the members here for the better part of two centuries. It is true that we have unbelievably beautiful facilities, but it has been the prayers of generations of worshippers that create a tangible spirit of faithfulness that surround us as our prayers join with theirs.

In so much of the reading that I do, it is clear that each and every generation of faithful people wants for the generation that follows to hold that same faith. What is equally clear is that the most important factor in passing that faith on to the next generation is to make sure that they are present and active in the faith community. And just as clear as these, is that for a people to grow in faith and to see its importance in their lives, it is not simply going to the church on Sunday mornings, but to also be present and active in the worship of the faith community.

In 2018 we began to designate one Sunday each month as a day where our youth are given roles and responsibilities within our Sunday worship in order to help them to feel more connected to what we do as a community. You have likely been greeted by one of our middle or high school youth as you enter the church, have been invited to go forward to receive Communion by a youth usher, or heard the Holy Scriptures read by one of our young people in the course of our regular worship. This is all in addition to our regular practice of children being brought into the church for the Eucharistic Prayer and then having them commend the congregation to, "Go in peace to love and serve the Lord!" I have been proud of our younger members as they take ownership in our most clear and communal expression of our faith.

Together with these youth Sundays we have been hosting the families and providing lunch for a time with nothing on the agenda except for simple fellowship. It has been giving our families an opportunity to get to know each other more over the course of the year and we look forward to continuing through 2019. It is a great match with Dr. Poovey's ministry with our choristers so that they and their parents can also have a bite to eat on days that they are with at St Paul's until lunchtime. As our children and youth become more and more active in the life of St Paul's, we are looking to have even more opportunities for them in the coming year, particularly as we look to the program year beginning in the fall of 2019.

Beyond the walls of St Paul's, I currently serve the Diocese of Rochester in two ways. I was asked to serve on Diocesan Council, and have been assigned to the committee which oversees ministry grants for the congregations and organizations throughout the diocese. It is so interesting to learn more about all the exciting ministries taking place throughout the diocese. I also was among a group of people who organized, and now sit on, the Pastoral Care Response Team. Although rarely used, we stand ready to serve in places of acute pastoral need that surpass the pastoral resources of a particular congregation.

St Paul's again hosted *Missionpalooza!* this past year during the first week of August. This has become an annual event for the youth of the Diocese of Rochester to come together in mission work throughout the City of Rochester. Twenty-five youth from six congregations joined us this past year as we spread out among six different sites before celebrating our work with a trip to Seabreeze. It will be taking place again this coming summer, July 8-12, and is open to any youth who are rising 7th graders or older. Let me know if a young person in your life would be interested in this!

~ The Reverend Jay Burkardt

## Children, Youth and Family Formation

“Those who love me will keep my word, and my Father will love them, and we will come to them and make our home with them.” (John 14:23)

Our classrooms continue to be filled with the joyful sounds of children each week here at St. Paul's! Our 3 classroom settings (PreK-2, 3-5, and our “Stage Crew” class for middle and high schoolers) help teach our children and youth the way of Christ, not just in our church setting but also in the world.

By utilizing the Weaving God's Promises for Children and Youth curriculum for our 3 classes, our teachers are able to tell stories and partake in activities from the Old Testament in the beginning of our program year, and transition into the New Testament after the new year. The curriculum is a 3 year cycle, so as children stay in the same classroom for a few years, they continue to learn new and exciting lessons!

Our youngest children start class with music, learning classic and contemporary Sunday school songs and close their musical time by joining hands in prayer. Our 3-5 grade class partake in this time, acting as wonderful classroom leaders for our PreK-2 class to follow. A typical Sunday includes a bible story, snack-time, and crafts and or games to help reinforce the lesson of the day. Each child has a take home packet explaining today's story, important words of faith to remember, how the Episcopal Church ties into the message, and a few helpful activities that can be done at home during the week.

The children are partaking in a larger role during the service this year. Throughout the year on certain Sundays, the children are invited to the sanctuary steps to hear a homily just for them, and welcomed to the Altar during the Great Thanksgiving to take part in the communion preparations. The children love having an active role in the service, and feel great pride in this!

Our Stage Crew class took a new direction this year, with a 1 Sunday per month service attendance. In order for our youth to continue to grow their faith, comfort level and understanding at church, it's important for them to attend full services. While our classes are offered during the service time, having the youth attend the full service monthly can help achieve this and find a healthy balance of class time and sanctuary time. Youth are also encouraged to join in the ministries during the service, like acolyting, greeting, ushering and reading. Our hope is to help our youth feel and know what a vital and important part of our church family they are!

Also new this year are Family Sundays that coincide with our youth participation Sundays each month. Children and their parents are invited to lunch after the service as a social time to visit with other church families and get to know each other even better.

Our nursery has 2 dedicated caregivers, Dorrie and Candace. It's been a quieter year for them as the toddlers from last year “graduated” into the PreK-2 class, but continue to care for our church babies as they grow.

We have about 35 active children and youth (10 PreK-2, 10 in the 3-5 class, and 15 Stage Crew) and offer special Sundays including our welcome back Sunday school sign up and breakfast, our All Saints Halloween party, Advent activities for families, the Christmas pageant, Lenten activity bags, and our annual outdoor picnic.

~ Amy Welker, Director of Faith Formation for Children, Youth & Families

## Adult Faith Formation

The 9AM Adult Formation programs continue the philosophy of offering 3 – 5 weeks programs, each program focusing on a different aspect of adult formation: Foundations, Bible Study, Theology, Living, Sharing, and History. We also coordinate the four Dessert and Discussion programs, normally two in the fall and two in the spring.

About a year ago we began tracking attendance at all adult formation programs in order to have an indication of interest and to respond to the parochial report. Since September of 2018, we have had 62 unique individuals attend programs, with 208 individual attendees (i.e. many people attend many sessions, while other may attend only one or two). Attendance at the 9AM program varies from about 10 people to about 25 people. The Dessert and Discussion programs draw from 25 – 30 individuals.

The “Faith in the World” program falls within the Adult Formation area. This year Dr. Lisa Kimball, from Virginia Theological Seminary, was the speaker. We tried a new schedule this year – running a full day workshop on Saturday, with Dr. Kimball delivering the sermons at both the 8am and 10am services. Her focus was on formation at all ages, and a number of Directors of Faith Formation for Children, Youth and Families from around the Diocese in attendance. The Saturday workshop was attended by about 60 people.

In Fall 2018, our 9AM programs included:

- Getting Out of the Cradle – focusing on the Book of Common Prayer
- The Exiles: Assyrian and Babylonian – influence on our scripture
- What is This Day: All Souls Day, All Saints Day, All Hallows Eve?
- Outreach to Ease Burdens – focusing on two programs support by St. Paul’s with both volunteers and with Outreach support
- Christ is not Jesus’ Last Name – Conversations about the Cosmic Christ

In Spring 2019, our 9AM programs will include:

- Sharing Our Stories: Community in a Different Way – beginning a conversation about how we share our stories to build community (January)
- Familiar Parables: Deeper Understanding – Looking at parables from different points of view (February)
- I Will with God’s Help: A look at the Baptismal Covenant (During Lent)
- The Church the Apostles left behind (April/May)

If you see a topic that interests you, please join us in the Cadigan Room.

Dessert and Discussion programs in the fall included a panel discussion of the highlights at the National Convention held this past summer; and a program with Dr. Robert Poovey on church music. In the spring we plan a session with Dr. Monica Weis on Celtic Christianity and connections to Thomas Merton; and a book presentation by The Rev. Cam Miller, Rector of Trinity Church in Geneva, and author.

Finding new ways to help us share and learn more about our faith tradition is a joy and a challenge. Please join us.

~ Nancy Gear, Director, Adult Faith Formation

## Music Director's Report

Now in my 12<sup>th</sup> year at St. Paul's, and as I reflect each January on the past year, I find myself thankful for the dedicated people with whom I serve here: those who offer their musical talent, the amazing staff, and of course the parish at-large. It is greatly fulfilling to lead Music Ministry here; St. Paul's is a very special place, and the work we do here is a great inspiration.

### Music in the Parish

At the end of the '17-'18 season the St. Paul's Choir saw a number of student singer departures and/or graduations: Faith Curtis graduated from high school and has completed her first semester at Binghamton University. Nick Huff and Judith Prenzlou moved to Chicago to pursue work in opera. Keith Klein moved to Florida, where he is now working towards his Master's degree, and Christiana Goslin decided to take a year off from music: she has been in Europe and Alaska doing service projects in the communities she's visited. We bade farewell also to Dennis Rosenbaum, who served faithfully as a staff singer since the fall of 2010. We welcomed *Gileann Tan, Alexis Peart, Jeremiah Jones, and Daniel Magee* as our new staff singers this season. In addition, we welcomed back *Dana Paolone*, who has been away several years. Finally, we bade farewell to Jacob Taylor at the end of September. Jacob served faithfully as Organ Scholar for 18 months, and though saying goodbye was sad, we were glad for his move to be Assistant Director of Music at St. Paul's Church in Indianapolis: a great "next step" in his vocational life. On October 1 we welcomed *Käthe Wright Kaufman* as Jacob's successor, and the transition has been seamless!

Last season I had the privilege of working with some of our younger parishioners at the beginning of Church School. This season, after consulting with parents, we formalize" the group and now have weekly practices after the 10am service. These wonderful "newbies" plus our seasoned choristers make for a 16-strong group! The older, more experienced choristers serve as mentors to the younger ones – truly a blessing to watch. This group had its debut at the 4:30 Christmas Eve service just a few weeks ago. The Bell Choir continues faithfully, with new member Nancy Curtis having joined this fall.

The return of former choristers at Christmastime, and working with instrumentalists in the parish who offer their talents are two particularly enjoyable aspects of my work. This year Faith Curtis, and Maia and Liam Fitzstevens joined in at Christmas; and during the course of the year, Helen Valenza, Grace Henshaw, Vince Reale, Lara Sipols, and Carol Rodland played preludes and/or played with the choir. THANK YOU to all these folks!

This past November the St. Paul's Choir offered Maurice Duruflé's magnificent *Requiem* as the centerpiece of an afternoon service to commemorate the Veterans Day and the Centenary of Armistice Day. The choir did a wonderful job on this rather difficult but rewarding piece, as did our Organ Scholar Käthe Wright Kaufman.

### Music Outreach

Our *Choral Evensong and Recital* series continues well, drawing a small but faithful congregation from St. Paul's and the community at-large. The reception that follows each recital is a relaxing time for people to connect with each other, greet the choir, and meet the recitalist. March 3 kicks off the 2019 series.

The annual *Service of Lessons and Carols for Advent* also continues to draw both from within and without the parish, and the *Festive Reception* that follows offers another opportunity for people to connect and visit with each other. Many hands go into that reception, and particular thanks go to *Joan Flint, Darlene Aiken, and Judy McGrath*, who make it happen!

## Music Director's Report (continued)

Our Skinner organ continues to be a highlight in the Rochester community. On July 30<sup>th</sup> over 500 people turned out to hear organists *Ken Cowan* and *Bradley Welch* for the opening recital of the annual Convention of the Organ Historical Society. And, this Friday evening, February 1<sup>st</sup> at 7:30, Eastman organ professor *Nathan Laube* will perform at St. Paul's as a part of the *Rochester Celebrity Organ Recital Series*. Eastman organ students regularly use the organ to prepare for recitals and classes, to make competition and audition recordings, and simply to get to know this sort of instrument—now an *avis rara* considering organs being built nowadays. This spring two doctoral students and one undergraduate will perform recitals here.

Finally, "*If Music be the Food...*" completed its ninth season, and the first concert of the 10<sup>th</sup> season took place here on October 28<sup>th</sup>. The second concert in this season's series is January 27<sup>th</sup>, at Third Presbyterian, at 7:30 p.m.

~ Dr. Robert Poovey, Director of Music

## Outreach Council

The Outreach Council is the arm of the Vestry that oversees and reviews St. Paul's outreach projects and mission giving in the form of monetary support. Monetary support consists of one time grants to outreach applications that meet human needs both locally and worldwide as well as Vestry designated funds that support Unusual Mission Opportunities.

The Outreach Council meets Monthly, or as needed, to review grant applications. Members of the council review the application and decisions on grants are made after thoughtful discussion. Committee members in 2018 were: Rita Lancy, Marylu Andrews, Steve Snell, Tim Dewart, Robert Shaddock, Peg Willard, Jan Ashley, Floyd Bailey, Claudius Scott, and Duane Swanson.

Some of the grants during 2018 were awarded to:

REACH House (Rochesterians Engaging Action for the Chronically Homeless)

Farming program in the Anglican Diocese of Burundi

St. Mark's and St. John's Community Garden and Food Shelf

Beyond Soup; and,

A UMO grant to assist in the rebuilding of an elementary school in Columbia in partnership with Good Shepherd Episcopal Church in Webster, and the United Thank Offering.

## Rector's Discretionary Fund

In addition to urgent pastoral needs, the Rector's Discretionary Fund, an auditable account administered by the clergy, provided donations in a variety of ways to many programs, ministries, and organizations, including:

Teen Empowerment	Rural and Migrant Ministry
Theological Education	Episcopal Senior Life Communities
FoodLink	Advent House
Water for South Sudan	Cameron Community Ministries
Hillside Foundation	School #9
A Meal and More	The Children's Agenda

~ Bob Shaddock, Chair, Outreach Council



## Wardens' Report

As we glance back over 2018, let us acknowledge the joy and sincere fellowship that has been overwhelmingly present within our St. Paul's family. Whether in worship, educational opportunities, service within or beyond our walls, or gatherings to celebrate happenings in our church calendar, the Holy Spirit is moving among us.

How much fun was the first annual Choir Variety Show (second edition will be February 23<sup>rd</sup>) or the second annual Chili Cook-off? What a great welcome back breakfast and Shrove Tuesday "not your typical pancake breakfast"? As icing on the celebratory cake, how special was it to witness the wedding of Diane and Robert during the service on October 7<sup>th</sup>? The eventual union of these two faithful parishioners began over four years ago in THE pew on one unremarkable Sunday morning and turned into a love story before our very eyes!

We took time to recognize the blessing of Rob's ministry at St Paul's as he began his fifth year with us. The search committee under the leadership of Anne and Stan Refermat, planned a luncheon that was filled with good humor, reflections of the past, and anticipation of the years ahead. It should be noted, that this is also the thirteenth year of Rob's ordination to the priesthood – definitely a landmark for such a young man!

We are so very fortunate to have Jay Burkardt serving as our assistant rector. While he moves quietly throughout the church organization, his presence and ministry are felt in all corners. He is especially involved with our families and children of all ages. Jay frequently provides an alternative viewpoint with his thoughtful and insightful counselling. We are blessed to have such a remarkable team of clergy.

This year we had the opportunity to welcome Bishop Singh to St Paul's on the first Sunday in Advent. Watching him sit on the steps in the sanctuary with the children and talk about love and the presence of Jesus in our lives was both heartwarming and uplifting. He returned for the Advent Festival of Lesson and Carols and reception that afternoon. He was one of the last to leave even though he said he couldn't stay very long. He spoke extensively with me about the joyful electricity he felt among our congregation.

St Paul's was fortunate to have Taylor Daynes serving as a seminarian intern from January to May. She quickly wove herself into the fabric and hearts of our community. The inclusion of her extensive knowledge of poetry in sermons and educational sessions was enjoyed and appreciated. She has now been ordained and is serving as the Chaplain of Cornell University. Her occasional appearances at St Paul's are most welcomed.

We said good bye to Judy Loveland, our longtime parish administrator and hello to Natosche Holt now working in the office. Jacob Taylor, our organ scholar for 18 months headed to St. Paul's Indianapolis to serve as the assistant organist, and in the door came Käthe Wright Kaufman, an incredibly talented musician who we are all enjoying as she thrills us with her organ finesse. Robert Poovey continues to oversee the music program with skill and passion.

There were two significant outreach milestones reached in 2018. Firstly, we celebrated the 20th Anniversary of St. Paul's at School #9. Over these past years countless tutors from our congregation have given their time and talent to help children at School 9 improve their reading abilities. And, thanks to St. Paul's support, children continue to receive wonderful books as gifts for their birthdays. Just imagine, for the past twenty years St. Paul's tutors have helped countless young children discover the joy of reading.

## Wardens' Report (continued)

Secondly, Water for South Sudan just celebrated its first 15 years. In recognition of the role St Paul's played in establishing the organization and the continuing support that has been given over those 15 years, St Paul's was the 2018 recipient of the Founder's Award. We were fortunate to have Fred and Jane Reynolds here as part of the celebration.

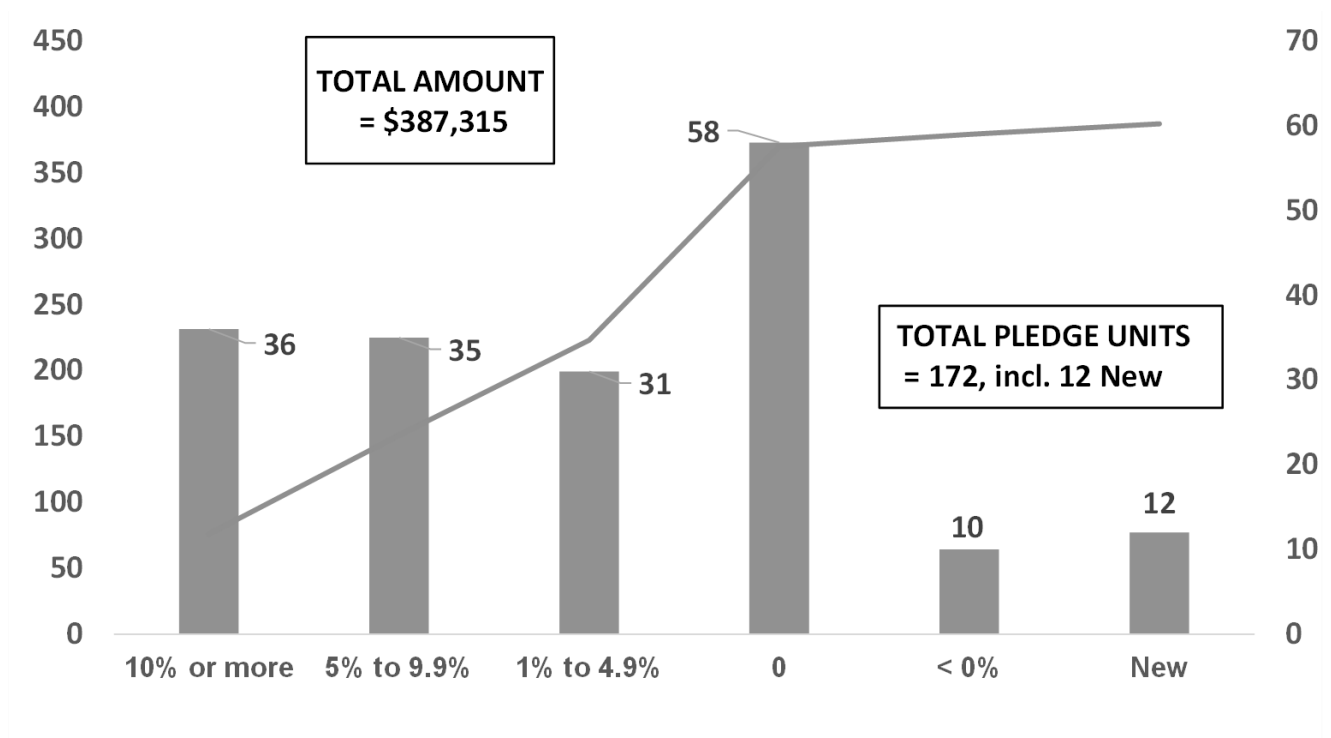
This has been an extremely busy and productive year for all of us at St Paul's. There seem to be opportunities available at every corner. We hope that you have enjoyed 2018 and are looking forward to all of the exciting possibilities that await us in 2019. Please take the time to introduce yourself to new faces and keep the photo directory close so that you might identify those you cannot address by name.

Let's embrace building our community together as we seek to serve Christ as His disciples. Peace be with you.

~ Rita Lancy and Nancy Reale

## 2019 Annual Giving Campaign

(As of January 24<sup>th</sup>)



If you have not yet pledged for 2019, please make your pledge using the cards and envelopes provided throughout the church, visiting our website ([www.stpaulsec.org/donate](http://www.stpaulsec.org/donate)) or calling the Parish Office.

# Parish Financials

## 2019 Financial Ministry Plan

(Thousand \$\$)

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>B/(W)</u> <u>Budget</u>	<u>2019</u> <u>Budget</u>	<u>H / (L)</u> <u>2018</u>
<b>SUPPORT &amp; REVENUE</b>					
Pledges / Fees	420	417	27	393	(24)
Unpledged Contributions	22	15	(7)	15	(0)
Plate/Seasonal Offerings	14	15	2	15	(0)
<b>Pledge/Contrib. sub-total</b>	<b>456</b>	<b>447</b>	<b>21</b>	<b>423</b>	<b>(25)</b>
Draw /Interest/FF	590	579	1	570	(9)
Trust Income	22	27	6	24	(4)
Rental Income	34	33	1	26	(7)
Plate II Offerings	7	2	(1)	3	1
Other Flow-thru income**	20	24	4	20	(4)
<b>TOTAL</b>	<b>\$ 1,128</b>	<b>\$ 1,112</b>	<b>32</b>	<b>\$ 1,065</b>	<b>(47)</b>
<b>EXPENSES</b>					<b>H / (L)</b>
Apportionment	156	160	--	163	3
Outreach	74	75	5	78	3
RDF to Outreach	(10)	(10)	--	(10)	--
Plate II flow-thru	7	1.7	1	3	2
<b>Mission/Outreach sub-total</b>	<b>226</b>	<b>227</b>	<b>6</b>	<b>234</b>	<b>8</b>
Programs	52	46	3	46	(0)
Clergy	262	254	6	259	5
Property incl. projects	177	188	0	197	9
Maintenance Reserve	(21)	(28)	--	(44)	(16)
Music	121	126	(1)	128	2
Other Flow-thru expense **	22	24	(2)	23	(1)
Administration	248	215	6	207	(8)
Uncollectible Pledges	15	15	(6)	15	0
<b>TOTAL</b>	<b>\$ 1,100</b>	<b>\$ 1,068</b>	<b>12</b>	<b>\$ 1,065</b>	<b>(2)</b>
<b>SURPLUS/(DEFICIT)</b>	<b>\$ 28</b>	<b>\$ 44</b>	<b>44</b>	<b>\$ -</b>	<b>(44)</b>

\*\* Altar Flowers and Service Salary

# Parish Financials

## Balance Sheet

### Summary Balance Sheet (Thousand \$\$)

	Year-end 2018	Year-end 2017	2018 H/(L) 2017
<b>ASSETS</b>			
Checking / Savings / Cap Reserve	\$ 686	\$ 1,083	\$ (397)
Investments	\$ 12,197	\$ 13,636	\$ (1,439)
Receivables / Other Assets	\$ 63	\$ 53	\$ 10
Prepaid Expenses	\$ 10	\$ 11	\$ (1)
Net Fixed Assets	<u>\$ 2,451</u>	<u>\$ 2,037</u>	<u>\$ 414</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 15,407</u></b>	<b><u>\$ 16,820</u></b>	<b><u>\$ (1,413)</u></b>
<b>Liabilities</b>			
Current Liabilities	\$ 11	\$ 10	
Deferred Revenue	\$ 50	\$ 53	
Held for Organizations	<u>\$ 13</u>	<u>\$ 14</u>	
<b>Total Liabilities</b>	<b><u>\$ 74</u></b>	<b><u>\$ 76</u></b>	
<b>Equity / Fund Balances *</b>			
Operating Fund	\$ 241	\$ 211	
Vestry Designated Funds	\$ 7,263	\$ 8,560	
Restricted Funds	\$ 275	\$ 279	
Endowment Fund	\$ 5,092	\$ 5,657	
Plant Fund	<u>\$ 2,462</u>	<u>\$ 2,037</u>	
<b>Total Equity / Fund Balances</b>	<b><u>\$ 15,333</u></b>	<b><u>\$ 16,743</u></b>	
<b>TOTAL LIABILITIES/EQUITY</b>	<b><u>\$ 15,407</u></b>	<b><u>\$ 16,820</u></b>	

\* Unaudited; subject to reallocation during year-end clearing process

# Property Report

Final preparations for the water abatement project (The Big Dig) were started at the beginning of 2018. Working with Bero Architecture, bids for the project were submitted to the Vestry. DGA Builders LLC submitted the winning bid. The original scope of this project was to excavate the areas around the Parish Hall and gym buildings and install a water proofing barrier. Challenges presented by the gym building made it infeasible to proceed as planned so the project was reduced to just waterproofing the Parish Hall.

Excavation began in the 2<sup>nd</sup> week of July and was completed at the end of October. The daycare ramp and stairs, Vick Park B stairs and Chantry ramp were removed, any deficiencies to the foundation wall were repaired, the exposed footer were encapsulated in concrete, and a drain was added around the perimeter of the footer that drains into an existing sump. The waterproofing membrane was applied and all exposed areas were backfilled. A new ADA compliant ramp and stairs were constructed. These two areas include a heated snowmelt system in the concrete to keep these areas clear of snow and ice. A new Vick Park B entrance was constructed using the same Medina steps that were originally in place. The Chantry ramp was not replaced. The steps were reconstructed using the Medina Stone treads that were currently in place. Exterior LED building lamps were installed to illuminate these areas. I am pleased to tell you that after the rain we had in late October and November we have not seen any water intrusion into the building at all.

Work on maintaining the property didn't end there. The Port Cochere doors were stripped and refinished. The remaining doors on the west side of the building will be completed this year. A bike rack was installed at the southwest area of the playground. In Stone Hall (Spanish Chapel), repairs were made, ceilings and walls painted, a commercial dehumidification system and LED bulbs were installed. The gym saw significant work as well. Failing plaster was removed and repaired, walls were painted, a commercial dehumidification unit was installed and two portable filtered air circulators were added.

For 2019 we will be working on some sanctuary roofing areas where we have had minor leaking and also repairing failing and damaged gutters. The exterior of the Bell tower, Chantry, Daycare, Stone Hall and Vick Park B doors will be refinished. We will be upgrading the fire system in Wainwright Hall. We will also tackle any surprises that may arise from this beautiful 122 year old building.

I would like to thank Liz Cook and Diane Pratt for their work on the property committee and current committee members: Nan Brown, Bob Frank, Grace Henshaw, Doug Kelley, Cheri Potter, Nancy Reale and Ed Rubel. I would also like to thank Dave McEntee and Jim D'Angelo for all the help they have given me in overseeing the various project and maintaining all of our buildings.

~ Robert Potter, Property Manager

## Mission and Ministry Opportunities

### Acolytes

A ministry of worship leadership that assists before, during, and after Services. Participate as Crucifer, torchbearer, or Altar server. For more information, contact Kim Swanson at (585)272-734 or [kimswanson14@gmail.com](mailto:kimswanson14@gmail.com).

### Altar Guild

A ministry of worship leadership and hospitality that prepares, arranges for, and cleans up after, worship services. Training and companionship guaranteed. For more information, contact Jackie Barnes at (585) 436-5104 or [barnesj@rochester.rr.com](mailto:barnesj@rochester.rr.com) or June Talarico at (585) 319-5485 or [jtalarico1@rochester.rr.com](mailto:jtalarico1@rochester.rr.com).

### Altar Flower Delivery

A ministry of pastoral care that delivers arrangements of Altar Flowers to shut-in and hospitalized parishioners after the 10:00am Sunday Eucharist. For more information, contact Liz Litwiller at (585) 244-5459 or [bobandlizlit@yahoo.com](mailto:bobandlizlit@yahoo.com).

### Choirs

St. Paul's has three choirs: the **St. Paul's Choir**, the **St. Paul's Ringers** (Bell Choir), and the **Choristers**. The St. Paul's Choir sings each Sunday and rehearses on Wednesday evenings; the Bell Choir rings regularly throughout the year and rehearses on Thursday evenings; and the newly revised Chorister program rehearses at 11:30am most Sundays during the program year. For more information, contact Dr. Robert Poovey at (585) 271-2240 or [rpoovey@stpaulsec.org](mailto:rpoovey@stpaulsec.org).

### Greeters

A ministry of hospitality, we welcome visitors and parishioners as they enter St. Paul's before Sunday services. For more information, contact Anne and Stan Refermat at (585) 385-3097 or [srefermat@rochester.rr.com](mailto:srefermat@rochester.rr.com) or [arefermat@rochester.rr.com](mailto:arefermat@rochester.rr.com).

### Lay Eucharistic Ministers

A worship ministry that assists in the distribution of Communion. For more information, contact Angie Jones at (585) 442-8177 or [angie818jones@gmail.com](mailto:angie818jones@gmail.com).

### Lectors

Lectors read the lessons, psalms, and prayers during all worship services throughout the year, including holidays. Instruction provided. For more information about this worship ministry, contact Tim Dewart at (585) 455-3528 or [tcdewa@yahoo.com](mailto:tcdewa@yahoo.com).

### Ushers

Welcome people, distribute bulletins, and assist during Sunday and special Services throughout the year. For more information about this ministry of hospitality, contact Jennifer and Phil Bleecker at (585) 729-8075 or [jenmar1@rochester.rr.com](mailto:jenmar1@rochester.rr.com).

## Prayer Shawl Ministry

A ministry of pastoral care, volunteers make Prayer Shawls, lap robes, newborn blankets to be given to those experiencing health issues or other stressful situations, or in thanksgiving for a special occasion. Patterns provided as needed. For more information, contact Judy Carpenter at (585) 750-7613 or [jcarpenter002@rochester.rr.com](mailto:jcarpenter002@rochester.rr.com).

## RAIHN at Paul's Place

This ministry of hospitality provides a safe place, meals and support for families experiencing a housing crisis as part of the Rochester Area Interfaith Hospitality Network. Many different tasks are needed each week we house our guests. For more information, contact Judy McGrath at (585) 738-3368 or [jpmcgrath@rochester.rr.com](mailto:jpmcgrath@rochester.rr.com) or Bill Moore at 315-398-1849 or [wmoore@rochester.rr.com](mailto:wmoore@rochester.rr.com).

## Seamen's Church Institute Ministry

This outreach ministry provides knitted scarves and caps to workers on cargo ships at Christmas for emotional and physical warmth. Yarn and simple patterns supplied. *We are grateful to the late Marylu Andrews for her leadership and we are looking for someone who might wish to take this ministry on.*

## School #9 Tutoring

An outreach ministry now in its 21<sup>st</sup> year, volunteers can read with young children and help in the library at the Dr. Martin Luther King, Jr. Elementary School on North Clinton Ave. An average commitment is 90 minutes once a week from October through May. For more information, contact Paula Valeri at (585) 748-7048 or [pdvaleri@gmail.com](mailto:pdvaleri@gmail.com).

## St. Joseph's House of Hospitality

Participants in this outreach ministry prepare, cook, serve and clean up a meal on the first Saturday of each month at St Joe's House on South Avenue. The time commitment is usually from 9:45am to 12:45pm. For more information, contact Meredith Halter at (585) 615-2058 or at [mhalter@rochester.rr.com](mailto:mhalter@rochester.rr.com).

## St. Paul's Child Care Center

St. Paul's Child Care Center is a non-denominational, not-for-profit, Pathways accredited program providing quality care for families with children ages 8 weeks to 5 years old. It also offers a Universal Pre-K curriculum through the RCSD. Founded in 1989, it is our longest continuous running outreach mission. Volunteers are always welcome. For more information, contact Rita Lancy, Board President, at (585) 281-7507 or [ritalancy1530@gmail.com](mailto:ritalancy1530@gmail.com) or Michelle Mousseau, Executive Director, at (585) 244-4527 or [mmousseaustpcc@yahoo.com](mailto:mmousseaustpcc@yahoo.com).

## St. Paul's Staff

The Reverend Canon Robert Picken  
Rector

The Reverend Jay Burkardt  
Assistant Rector

Dr. Robert Poovey  
Director of Music

Käthe Wright Kaufman  
Organ Scholar

Nancy Grear  
Director, Adult Faith Formation

Amy Welker  
Director, Children & Youth Faith Formation

Dorothea (Dorrie) Champlin

Candace Hoffman-Hussain  
Sunday Child Care

Natosche Holt  
Front Desk Assistant

Judy McGrath  
Parish Accountant

Lisa Werner  
Administrative & Accounting Assistant

Bob Potter  
Property Manager

Dave McEntee

Jim D'Angelo

Maintenance Associates

Michelle Mousseau

Director, Child Care Center

Paula Valeri

Director, City School Outreach

## St. Paul's Vestry

### Officers

Rita Lancy and Nancy Reale, *Wardens*

Rick Harrison, *Treasurer*

Judy McGrath, *Clerk*

### Class of 2019

Liz Cook

David Harre

Lindsay Korth

Diane Pratt

### Class of 2020

Nan Brown

Laura Hayden

Duane Swanson

Erin Wright

### Class of 2021

Kevin Frisch

Julie Gedro

Brent Johnson

Doug Kelley

## A Prayer for St. Paul's

O God, our heavenly Father, make the door of St. Paul's Church wide enough to receive all who need love and fellowship and loving care, and narrow enough to shut out all envy, pride and uncharitableness. Make its threshold smooth enough to be no stumbling block to children, but strong enough to turn back the tempter's power. O heavenly Father, make the door of St. Paul's a gateway to your eternal kingdom; bless every member and worker; may all that we do and say be done and said to your honor and glory and the spreading of your kingdom. May we continue to be forever yours and daily increase through the Holy Spirit in love and service to others; through Christ our Lord. *Amen*